

Application for Employment

We are an Equal Opportunity Employer and afford equal opportunity to all applicants for all positions without regard to race, color, religion, gender, national origin, age, sexual orientation, disability, veteran status or any other status protected under local, state or federal laws.

If you require accommodation to complete the application, testing, or interview process, please contact HR to assist you.

PERSONAL

Name: Last First MI

Street Address Home Phone

City State Zip Code Daytime Phone

Social Security No. Yes No
 Are you over 18 years old?

Are you known by another name to any references, former employers or educational institutions? Yes No
If yes, please specify _____

Have you been convicted of a crime in the last seven years? Yes No **(NOTE: conviction of a felony or misdemeanor will not bar employment unless the conviction relates to your ability to perform the job desired).** *If yes, explain* _____

POSITION DESIRED

Position Applied For Availability Date Desired Salary

Available for: Full-Time Part-Time Temporary Seasonal Summer Intern Other (specify) _____

Are there any hours, shifts, or days you would be unable to work? Yes No
If yes, please specify _____

Are you physically able to perform the duties of the job for which you are applying? Yes No
If no, what type of reasonable accommodation(s) would you need? _____

If hired, will you be able to supply proof of eligibility for employment in the U.S.? Yes No

If the position you are applying for requires the driving of a vehicle, do you have a valid driver's license? Yes No

Driver's License Number/State _____

Are you and your vehicle currently insured? Yes No

If hired, proof will be required as a condition of employment for any of the above questions answered "yes."

EDUCATION

High School Diploma or GED received? Yes No **If no degree, please specify semester or quarter hours.**

College/University/Vocational School City, State Major Degree/Certificate Dates

Subjects of Special Study or Research Work _____

Job Related Skills (typing, computer, etc.) _____

Please Read Carefully – Resumes may be attached but will not be accepted as a substitute for completing this section. Beginning with your present or most recent employment, list your work experience for the last ten years, including periods of self-employment & U.S. military service. Separate sheets are available and may be attached if necessary.

WORK HISTORY	FROM (month/year)	COMPANY NAME		YOUR POSITION Title
	TO (month/year)	CITY		PHONE
	SALARY	FULL-TIME <input type="checkbox"/> PART-TIME <input type="checkbox"/>	SUPERVISOR'S NAME/TITLE	MAY WE CONTACT? <input type="checkbox"/> Yes <input type="checkbox"/> No
	DUTIES: Reason for leaving:			
	FROM (month/year)	COMPANY NAME		YOUR POSITION Title
	TO (month/year)	CITY		PHONE
	SALARY	FULL-TIME <input type="checkbox"/> PART-TIME <input type="checkbox"/>	SUPERVISOR'S NAME/TITLE	MAY WE CONTACT? <input type="checkbox"/> Yes <input type="checkbox"/> No
	DUTIES: Reason for leaving:			
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	SALARY	FULL-TIME <input type="checkbox"/> PART-TIME <input type="checkbox"/>	SUPERVISOR'S NAME/TITLE	MAY WE CONTACT? <input type="checkbox"/> Yes <input type="checkbox"/> No
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SALARY	FULL-TIME <input type="checkbox"/> PART-TIME <input type="checkbox"/>	SUPERVISOR'S NAME/TITLE	MAY WE CONTACT? <input type="checkbox"/> Yes <input type="checkbox"/> No	
DUTIES: Reason for leaving:				

SIGNATURE	<p>APPLICANT'S CERTIFICATION AND AGREEMENT: I understand that false or misleading information in any of my answers or statements will result in my application being eliminated from further consideration or, if employed, will be cause for my dismissal. All statements submitted on this application will be subject to investigation and verification prior to appointment. I understand that I will not be allowed to start employment until I satisfactorily complete a pre-employment criminal background check as a condition of employment.</p>	
	Signature: _____	Date: _____